



## **CLUB SAFETY OFFICER ROLE**

The Club Safety Officer needs to adopt a proactive approach to safety. Dragon Boating is a safe and enjoyable sport; however, it has inherent risks which the Club Safety Officer has a responsibility to mitigate by promoting safe practices across their club membership.

### **Duties:**

Specific duties include, but are not limited to:

1. Establishing and maintaining effective relationships with the DBACT Safety Officer and other Club Safety Officers.
2. Be conversant with all AUSDBF and DBACT safety related documents, in particular the AUSDBF Safety Manual and DBACT annexures to that Safety Manual.
3. Encourage club members to be compliant with AUSDBF and DBACT safety related documents.
4. Submit incident or injury reports to DBACT via Safe365.
5. Ensuring club members know what constitutes an incident or injury.
6. Ensuring club members wear enclosed shoes and appropriate clothing.
7. Ensuring club members wear PFDs when needed and/or required.
8. Ensuring club members know how to correctly wear PFDs.
9. Ensuring club swim tests are conducted in a safe manner.
10. Correct any unsafe acts that are noticed, or that the Club Safety Officer is made aware of.
11. Inform the DBACT Safety Officer of any unsafe acts that are noticed or that Club Safety Officers are made aware of.
12. Ensuring club safety bags contain all necessary contents.
13. Check safety bag contents for expiry date and replace items when needed.
14. Advise club members of any updates or changes to safety procedures.
15. Provide training opportunities to club members, for example, by promoting DBACT courses.